



BCYC OPERATING PROCEDURES

Section 1 Club Administration

Procedure	Supporting Documents
0-1 Authority	
1-1 Club Rules & Emergency Phone Nos.	
1-2 Members & Visitors H & S	SD12F1 Day Short Term Membership *
	SD12F2 Period Short Term Membership *
1-3 Club Security	
1-4 Clubhouse Plans	
1-5 Boat Storage	SD15F1 Boat Storage Agreement
1-6 OOD Checklist	SD16F1 OOD Attendance Sheet *
	SD16F2 Participation Sign on Sheets *
1-7 Galley Checklist	SD17F1 Galley Attendance Sheet *
1-8 First Aid	SD18F2 Head Injury Form *
1-9 Club Computers	

All Procedures and Supporting Documents are available at www.bcyo.org.uk

* Forms in Use are available to copy in Annex A, located in the Clubroom